

# **Guide to the Office of the Executive Vice President and Provost Collection, 1969- UA11-11**

**Finding aid prepared by Thomas Allen, Ph.D.**

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This finding aid was produced using the Archivists' Toolkit

October 19, 2011

Describing Archives: A Content Standard

Special Collections Department, The University Archives

19 October 2011

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## Summary Information

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<b>Repository</b>	Special Collections Department, The University Archives
<b>Creator</b>	The University of Texas at Dallas. Office of the Executive Vice President and Provost.
<b>Title</b>	Office of the Executive Vice President and Provost Collection
<b>Date</b>	1967 - 1998
<b>Extent</b>	0.5 Linear feet 35 Files (76.5 megabytes).
<b>Language</b>	English

### Citation

*Office of the Executive Vice President and Provost*, Document name or type, Folder number, Box number, Series number, University Archives, Special Collections Department, McDermott Library, The University of Texas at Dallas.

## Historical Sketch

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The following description of the Office of the Executive Vice President and Provost is taken from the office's homepage:

"The Office of the Executive Vice President and Provost promotes and pursues excellence in the university's academic units, oversees all Academic Affairs units at UT Dallas and sponsors faculty hiring, faculty promotion and tenure, and all academic programs. As Chief Academic Officer, Dr. Hobson Wildenthal provides oversight to the seven academic deans, the graduate dean (Graduate Studies), the undergraduate dean (Undergraduate Education), and other programs across the campus, including the McDermott Scholars Program, the Office of International Education (OIE), and the Office of Student Success and Assessment (OSSA).

Academic Affairs units work collaboratively to provide an interdisciplinary academic program focused on high quality instruction and learning in a research-oriented setting with a small, liberal arts college sensibility. The Office of the Executive Vice President and Provost maintains an active role in the application and dissemination of policy, the development of new degree programs, and the enhancement of academic research (Provost's Homepage 2011)".

### Source

Provost's Homepage. "Office of the Executive Vice President and Provost." [Online] 18 October 2011. <http://provost.utdallas.edu/>.

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## Scope and Content

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This collection contains legal agreements, reports, transcripts of telephone calls and meetings, grants proposals, property inventories, and other information primarily related to the transfer of the property, grants, and assets Southwest Center for Advanced Studies (SCAS) to the then newly created University of Texas at Dallas in 1969. This collection is composed of digital reproductions of the original documents, which were retained by the Office of the Executive Vice President and Provost. There are 35 documents with a total size of 76.5 MB. The archivist identified four series in the collection:

Series I consists of agreements, meeting minutes, inventories, resolutions, contracts, and other material describing the process for transferring the assets of the SCAS to the University of Texas system for the creation of UTD.

Series II includes documents discussing grants and contracts held by SCAS and their disposition with UTD. The contracts and grants are with a variety of government, private, and non-profit organizations.

Series III contains a Précis of the Academic Plan for UTD. This document discusses the programs and schools that will be available at UTD starting in 1975.

Series IV is comprised of file describing reciprocal agreement between UTD and Southern Methodist University (SMU) as well as a documents describing the founding of The Association for Graduate Education and Research (TAGER).

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## Series Description

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The Office of the Executive Vice President and Provost Collection is Organized into four series:

***Series I. Transfer of Southwest Center for Advanced Studies (SCAS) to The University of Texas at Dallas*** 19 files (37 MB), 1967-1969.

Arranged alphabetically by file title.

***Series II. SCAS/UTD Grants and Contracts*** 13 files (28.5 MB), 1967-1998.

Arranged alphabetically by file title.

***Series III. UTD Academic Plans*** 1 file (3.22 MB), 1975.

Arranged alphabetically by file title.

***Series IV. UTD and Other Institutions*** 2 files (7.68 MB), 1967-1969.

Arranged alphabetically by file title.

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## Administrative Information

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### Publication Information

Special Collections Department, The University Archives 19 October 2011

### Access Restrictions

Materials in this collection are open for research.

### Literary Rights Statement

Permission to publish material from this collection in any form, current or future, must be obtained from the Special Collections Department, McDermott Library, The University of Texas at Dallas.

### **Provenance Statement**

The *Office of the Executive Vice President and Provost Collection* was transferred to the University Archives, Special Collections Department, McDermott Library, The University of Texas at Dallas, by the Office of the Executive Vice President and Provost on April 8, 2011.

### **Note to the Researcher**

This collection contains electronic copies of documents. The originals remain in the custody of the Office of the Executive Vice President and Provost.

### **Material Removed List**

No materials were removed from the collection.

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## **Related Materials**

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### **Additional Sources**

The University of Texas at Dallas (UTD) University Archives contains numerous collections that detail the University's history and legacy. More information about the creation of UTD from elements of the Southwest Center for Advanced Studies can be found in the *SCAS Clippings Collection*, *The Lloyd V. Berkner Papers*, and *The Lloyd V. Berkner Papers Addendum*.

### **Books and Magazines**

There were no books or magazines present in this collection.

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## **Controlled Access Headings**

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### **Corporate Name(s)**

- The University of Texas at Dallas. Office of the Executive Vice President and Provost.

## Subject(s)

- University Archives

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## Image ID

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It is the researcher's responsibility to secure permission from copyright holders of materials to which this institution does not own copyright.

Images in this collection are identified by a unique number that provides information about the format, record group, collection, series, box, folder, and image numbers. Please use this number when ordering reproductions of images from this collection.

### *Record Group Code*

- 1 = CAT/Air American Archives
- 2 = Doolittle Archives
- 3 = Lighter than Air Archives
- 4 = George H. Williams, Jr., World War I Aviation Library
- 5 = History of Aviation Archives
- 6 = University Archives
- 7 = HAC Stacks
- 8 = WPRL Stacks
- 9 = Cecil H. and Ida M. Green Collection
- 10 = Belsterling Collection
- 11 = Closed Stacks
- 12 = Unidentified
- 13 = Chance Vought Archives
- 14 = Twirly Birds Archives

### *Image Format Code*

P = Photograph/Postcard

S = Slide

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T = Positive Transparency

B = Black and White

C = Color

**Example:** 6OVP5-4-1PC1

6 = University Archives (UA)

OVP = Office of Executive Vice President and Provost

5 = Series Number

4 = Box Number

1 = Folder Number

P = Photograph/Postcard

C = Color

1 = Image Number

Images archived in plastic image holders may also have a location code in the format: 1/TL. In this example, the number is the sheet number and the letters indicate the top left position on the sheet. Position indicators are T = top, L = left, R = right, M = middle, and B = bottom. Position indicators may be combined to describe the position on the sheet, as shown in this example.



Series I: Transfer of Southwest Center for Advanced Studies (SCAS) to The ...

## Collection Inventory

**Series I: Transfer of Southwest Center for Advanced Studies (SCAS) to The University of Texas at Dallas**

Agreement Implementing the Establishment of the University of Texas at Dallas (UTD). 1969 July 29

	<b>Box</b>	<b>Folder</b>
Text	1	1

Agreement Transferring the Southwest Center for Advanced Studies (SCAS) to The University of Texas System. 1969 September 8

	<b>Box</b>	<b>Folder</b>
Text	1	2

Assignment of Lessee's Interest in Leases of Personal Property – SCAS. 1969 September 1

	<b>Box</b>	<b>Folder</b>
Text	1	3

Board of Regents of The University of Texas System – Takeover of SCAS. 1969 October 29

**Series I: Transfer of Southwest Center for Advanced Studies (SCAS) to The ...**

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	<b>Box</b>	<b>Folder</b>
Text	1	4

Certificate of Agreement and Implementation – Establishment of UTD. 1969 September 10

	<b>Box</b>	<b>Folder</b>
Text	1	5

Certificate of Compliance of SCAS. 1969 September 5

	<b>Box</b>	<b>Folder</b>
Text	1	6

Contracts and Instruments Effecting Transfer of Title of Land, Buildings, Equipment, and Contracts from The Southwest Center for Advance Studies to The University of Texas at Dallas. 1969 September 1

	<b>Box</b>	<b>Folder</b>
Text	1	7

Excerpt from the Minutes of the Meeting of the Board of Regents of the UT System. 1969 August 1

	<b>Box</b>	<b>Folder</b>
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Series I: Transfer of Southwest Center for Advanced Studies (SCAS) to The ...

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Text	1	8
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Formal Agreement Establishing The University of Texas at Dallas (UTD). 1969 September

	<b>Box</b>	<b>Folder</b>
Text	1	9

General Legal Information – Establishment of UTD. 1969

	<b>Box</b>	<b>Folder</b>
Text	1	10

Gifts of Personal Property – SCAS to UTD. 1969 September 10

	<b>Box</b>	<b>Folder</b>
Text	1	11

Meeting Notes and Phones Messages – Establishment of UTD. 1969

	<b>Box</b>	<b>Folder</b>
Text	1	12

Miscellaneous Activities Concerning Transfer of SCAS Property and Equipment to UTD. 1969

Series I: Transfer of Southwest Center for Advanced Studies (SCAS) to The ...

	<b>Box</b>	<b>Folder</b>
Text	1	13

Negotiation of Insurance Coverages – SCAS (UT System Office of the Comptroller). 1969 July 1

	<b>Box</b>	<b>Folder</b>
Text	1	14

Agreements to Convert SCAS to UTD. 1967-1969

	<b>Box</b>	<b>Folder</b>
Text	1	15

SCAS Insurance Policy Summary. 1969 July 11

	<b>Box</b>	<b>Folder</b>
Text	1	16

A Schedule of Non-sponsored Research – SCAS/UTD. 1969 August 1

	<b>Box</b>	<b>Folder</b>
Text	1	17

**Series II: SCAS/UTD Grants and Contracts**

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A Schedule of Other Agreements and Arrangements of SCAS. 1969 August 1

	<b>Box</b>	<b>Folder</b>
Text	1	18

Transfer of Title and Contracts from SCAS to UTD. 1969

	<b>Box</b>	<b>Folder</b>
Text	1	19

**Series II: SCAS/UTD Grants and Contracts**

American Cancer Society. 1969 July 30

	<b>Box</b>	<b>Folder</b>
Text	2	1

Atomic Energy Commission (AEC). 1969 September 22

	<b>Box</b>	<b>Folder</b>
Text	2	2

**Series II: SCAS/UTD Grants and Contracts**

Department of Defense (DOD) Novation Agreement. 1969 September 15

	<b>Box</b>	<b>Folder</b>
Text	2	3

Grant Contracts and Proposals (UT System – Office of the Controller). 1967-1998

	<b>Box</b>	<b>Folder</b>
Text	2	4

Gulf Universities Research Corporation. 1969 October 13

	<b>Box</b>	<b>Folder</b>
Text	2	5

Life Insurance Medical Research Fund. 1969 September 29

	<b>Box</b>	<b>Folder</b>
Text	2	6

National Aeronautics and Space Administration (NASA) and Department of Health Education and Welfare (HEW) Grants. 1969 Spetember 30

**Series II: SCAS/UTD Grants and Contracts**

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	<b>Box</b>	<b>Folder</b>
Text	2	7

National Institutes of Health (NIH). 1969-1970

	<b>Box</b>	<b>Folder</b>
Text	2	8

National Research Council – International Fellowships in Space Science Data. 1969-1975

	<b>Box</b>	<b>Folder</b>
Text	2	9

National Science Foundation Data (NSF). 1969

	<b>Box</b>	<b>Folder</b>
Text	2	10

Novation Agreements – Grants and Contracts. 1969

	<b>Box</b>	<b>Folder</b>
Text	2	11

**Series III - UTD Academic Plans**

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Novation Agreements – Transfer SCAS to UTD. 1967-1969

	<b>Box</b>	<b>Folder</b>
Text	2	12

Security Clearance Procedures – Department of Defense (DOD) Projects. 1994

	<b>Box</b>	<b>Folder</b>
Text	2	13

**Series III - UTD Academic Plans**

Précis of the Academic Plan – The University of Texas at Dallas. 1975

	<b>Box</b>	<b>Folder</b>
Text	3	1

**Series IV: UTD and Other Institutions**

Southern Methodist University (SMU) – Reciprocal Agreements. 1969

	<b>Box</b>	<b>Folder</b>
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**Series IV: UTD and Other Institutions**

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Text	4	1
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The Association of Graduate Education and Research in North Texas (TAGER) - Establishing Documents. 1969 September 1

	<b>Box</b>	<b>Folder</b>
Text	2	4